

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED SEPTEMBER 2009**

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Meeting date: 9<sup>TH</sup> November 2009</b>			
<b>EASEL Inquiry</b>	To consider evidence in line with the Board's ongoing Inquiry.		RP
<b>Inquiry into Recycling</b>	To consider evidence in line with session one of the Board's inquiry		DP
<b>Meeting date: 14<sup>TH</sup> December 2009</b>			
<b>Performance Management</b>	To consider Quarter 2 information for 2009/10 (July - Sept).	All Scrutiny Boards receive performance information on a quarterly basis.	PM
<b>Recommendation Tracking</b>	This item tracks progress with previous Scrutiny recommendations on a quarterly basis.		MSR
<b>Integrated offender Management Inquiry</b>	To consider evidence in line with session one of the Board's inquiry.	Subject to the agreement of the terms of reference.	RP
<b>Meeting date: 11<sup>TH</sup> January 2010</b>			
<b>Inquiry into recycling</b>	To consider evidence in line with session two of the Board's inquiry		DP

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED SEPTEMBER 2009**

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Meeting date: 8<sup>th</sup> February 2010</b>			
<b>Inquiry into Recycling</b>	To consider evidence in line with session three of the Board's inquiry		DP
<b>Integrated offender Management Inquiry</b>	To consider evidence in line with sessions two and three of the Board's inquiry.	Subject to the agreement of the terms of reference.	RP
<b>Asylum Seeker Case Resolution</b>	To receive an update report on the Asylum Seeker Case Resolution programme.		B
<b>Procurement of Contracts in Housing</b>	To consider and agree the Board's final Statement following its review of the procurement of contacts in housing.		RP
<b>Meeting date: 8<sup>th</sup> March 2010</b>			
<b>Performance Management</b>	To consider Quarter 3 information for 2009/10 (Oct – Dec).	All Scrutiny Boards receive performance information on a quarterly basis.	PM
<b>Recommendation Tracking</b>	This item tracks progress with previous Scrutiny recommendations on a quarterly basis.		MSR
<b>EASEL Inquiry</b>	To consider and agree the Board's draft inquiry report		RP
<b>Worklessness</b>	To consider and agree the Board's final Statement following its review into Worklessness.		

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Meeting date: 19<sup>TH</sup> April 2010</b>			
<b>Annual Report</b>	To consider the Board's contribution to the Scrutiny Annual Report.		
<b>Inquiry into Recycling</b>	To consider and agree the Board's draft inquiry report.		DP
<b>Integrated offender Management Inquiry</b>	To consider and agree the Board's draft inquiry report.	Subject to the agreement of the terms of reference.	
<b>Grounds Maintenance Contract 2011</b>	To consider and agree an interim Statement of the Board following its review of the procurement process for the new Grounds Maintenance Contract in 2011.		

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<b>ITEM</b>	<b>DESCRIPTION</b>	<b>NOTES</b>	<b>TYPE OF ITEM</b>
<b>Unscheduled Items</b>			
<b>ALMO Management Review</b>	To review the current ALMO management arrangements.	This was a referral from the Executive Board Member for Neighbourhoods and Housing in June 2009. The Board has requested further clarification on the potential scope of this inquiry.	RFS
<b>Area Management Review</b>	To review the current Area Management functions, with particular focus on the role of Area Committees in Leeds.	This was a referral from the Executive Member for Neighbourhoods and Housing in June 2009. The Board agreed to include this in the work programme with a view to conducting a review later in the municipal year.	RFS
<b>Climate Change</b>	To conduct an Inquiry into Climate Change.	This was a referral from the Executive Member for Environmental Services in June 2009. In acknowledging the interest expressed by the City Development Scrutiny Board in this topic area, the Board agreed to keep this request in the work programme as unscheduled pending the decision of the City Development Scrutiny Board as to the scope of their inquiry.	RFS
<b>Future options for Council Housing</b>	To monitor developments in relation to future options for Council Housing.	This was a referral from the Central and Corporate Functions Scrutiny Board.	RFS

## Key:

CCFA / RFS – Councillor call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

PM – Performance management

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<b>Working Groups</b>		
<b>Working group</b>	<b>Membership</b>	<b>Current position</b>
<b>Lettings</b>	Councillor Barry Anderson Councillor Ann Blackburn Councillor Graham Hyde Councillor Mohammed Rafique	A separate briefing paper on the proposed approach and timetable for this review is attached for Members' consideration.
<b>Procurement of Contracts in Housing</b>	Councillor Barry Anderson Councillor Graham Hyde Councillor Joe Marjoram	The working group is due to meet again on Wednesday 21 <sup>st</sup> October 2009 at 10.00 am to consider the following: <ul style="list-style-type: none"> <li>• The general procurement process followed by Environment and Neighbourhoods for contracts procured in relation to housing services and the specific role of Procurement and Legal Services in this process.</li> <li>• The rationale and processes followed to waiver contracts procedure rules in relation to housing contracts</li> </ul>
<b>Worklessness</b>	Councillor Barry Anderson Councillor Ann Blackburn Councillor Graham Hyde Councillor Josie Jarosz	The working group is due to meet again on Monday 19 <sup>th</sup> October 2009 at 2.00 pm to consider the overall strategic aim of the new Employment Leeds delivery model.
<b>Grounds Maintenance Contract 2011</b>	Councillor Barry Anderson Councillor Ann Blackburn Councillor Ann Castle Councillor David Hollingsworth	The working group will be consulting with Parish Councils during October with a view to meeting with representatives from Environment and Neighbourhoods and ALMOs in November to consider the new draft specification.